

# **NH Interagency Coordinating Council**

## **Meeting Notes**

**June 2, 2017**

**Call to Order:** Michelle Lewis called the meeting to order.

**Attendance and Introductions:** Charna Aversa, Diane Bolduc, Alex Bowen, Jess Bowen, Liz Collins, Gloria Fulmer, Michelle Lewis, Ruth Littlefield, Terry Ohlson-Martin, Robin Perry, Lenore Sciuto, Kelly White. Staff: Kathy Gray, Kerry Wiley. Guest: Christine McDonald.

**Housekeeping:** Conflict of Interest forms need to be filled out annually. If a member has a financial conflict of interest in any matter before the ICC, that member needs to recuse themselves on that issue. Member Biographical Sketch forms were passed out to members to complete and return to Kerry.

**Meeting Notes:** Moved, seconded, and approved with one abstention (Charna was not at that meeting).

**By-Laws Committee:** Terry reported that they are finished, with one final change regarding Conflict of Interest forms being done annually. They will be sent out today and we will vote on them at our next meeting.

**SSIP: Cultural Competency:** List of abbreviations provided in packet. Kathy reviewed a brief history of why we have a State Systemic Improvement Plan. In NH this is based on the child outcome scores. There was a discrepancy between girls and boys and between white and non-white children. There is a third initiative (the SEE Change piece). So, three areas of functional improvement were chosen as one focus of our SSIP. BDS chose a methodology for improvement; step one of this was for federal experts to train trainers within our state. The newly trained

trainers then trained an additional cadre of facilitators. The participants in the Training for Trainers completed a four-hour training and self-scored on 5 factors related to cultural competence. The facilitators are in the process of training FCESS programs throughout the state. In turn, the program participants rate the trainers; this is done as a group rating within one month post-training. Two months after the program training, the facilitators work with the program on developing a "Diversity and Cultural Competence Action Plan". At six months post plan development, the facilitators again check in with the program to determine if changes are needed to the plan and/or if support is needed by the program to enact the plan. Today's request is to look at the data currently available to determine if the SSIP process is achieving what they said they would do. Does the data collected match the evaluation plan or should different data need to be collected? The following step is in DRAFT form and has to do with changes made one year after inception with a specific program. Each individual participant will complete a Before/After. Not developed but intended is to have the program complete a Before/After on changes made as a result of the training. *Discussion ensued around whether contracted providers (individual or organizational) are being / should be included. Also, question was raised why the two participant evaluations are different and IF there is a linear relationship between the questions asked and specific items of the plan. Response was that the second self-evaluation questions are measuring the specifics of the sought outcomes. Another question was whether there is funding to support the intense time commitment of engaging training. There is no funding to cover the costs incurred by the programs. That cost is lost income though there is no charge for the training. Part B and Part C did pool resources to bring in the national trainers. The trainers who are not state employees are reimbursed for their time when they are training.* TASK: take the post-training evaluation forms and determine if they actually measure the outcomes on pages 29-32 of the SSIP and are there additional questions that need to be asked. Bring that feedback to the August meeting. Documents that we will be considering are lettered as followed:

A) Participant's Evaluation: Cultural Competence Training

B) Evaluation

C) Feedback for Facilitator

D) Participant's Evaluation One Year Following Cultural Competence Training

## E) Diversity and Cultural Competence Action Plan

*Discussion: do the programs receive their COS data disaggregated by race? Not at this time, but there is the ability to do so.*

**Part C Update** – Ruth presented. Her guest, Christina, has done a great deal of the work on the Part B SSIP, including a data collection and analysis system. The focus of the Part B SSIP is social emotional improvement, particularly in pre-school special education. Of the 175 school districts in NH, 15 are included in their effort. The goal is to develop a system using the 15 that can later be rolled out to all of the districts. This summer they are hosting a two-day training for developing coaches (July 25-26). They are looking at training 30 people; to date they have 10 people who have applied. Some of the 30 slots will be for Part C. They are using a pyramid model for looking at how to support children as well as a pyramid model for training staff to provide the supports for children. They are using Teaching Pyramid Observation Tool (T-Pot) for evaluating success. Teaching Pyramid Infant Toddler Observation Scales will also be used. Part B has contracted with PIC to provide process coaches to the districts. They have also applied for a grant to provide additional support with a community-based, birth-to-5 focus. Michelle added that the special education timelines have changed (effective March 24, 2017) but this should not impact the Part C side of Transition. The blue books will need to be changed. For example, they went, for time from parental consent to evaluation, from 45 days with potential to extend to 60 to 60 days. Also, the time frame from referral to disposition of referral went from 15 calendar days to 15 business days (not school days). Michelle offered to work with Kathy over the summer to update the blue book inserts.

**Part C Update** – Kerry reported that we have pulled back the appointments of Jess and Alex and they will be submitted by Michelle to the Governor's office. The Part C grant-budgeted amount to the state has been increased by \$200,000, which has been put in the "proposals" line for now with reconsideration to occur for future years. Annual Performance Report has been reviewed by the federal partners, modifications / clarifications were made, and it is under final review with the expectation of approval. Kerry will be out from June 16 for 6-8 weeks. Liz

reported that some of the Medicaid billing had a snafu in which certain expenses were billed to developmental services instead of FCESS, totaling \$1.2 million. That allowed the programs to bill further but not in service coordination as that is the code that causes the snafu. Liz reported that the funding workgroup effort that has been happening has been very successful as a public / private joint effort. As of this week, the \$2.2 million is in the budget. It still needs to be reviewed by the House and the Governor. It is not restricted as it once was though the intent is still the same - increase wages and therefore workforce stability and increase service availability to the children. There is not yet a formula for how that would be distributed.

**Vision and Hearing** - Terry reported that last fall there was a survey done by another party (hired by BDS) to inquire as to families' perception of V&H services since the shift from MICE to integrated services covered through the proposals. Families that had received services between 7/1/2015 to June 30, 2016 were interviewed in hour-long interviews. In reviewing the report members of the ICC noted that it appears that numbers data was inadvertently reported as percentages. Terry will look at the data and ensure accuracy. The question was raised whether there was (or will be) a parallel survey of the Directors and the V&H coordinators (ex: how is the decision made whether to bring in a V/H specialist, are decisions impacted by the availability of resources?). While it might be useful to do that for all specialists such as autism (one suggestion) the other thought was that - given the major shift that occurred in V&H and the time it would take to do the survey - we might want to focus on the V&H coordinators and Directors. Given that autism is also undergoing some shifts, we might want to wait on surveying those people.

**Autism** - In response to a question regarding what is happening with autism services, Liz reported that there was a requirement by the federal partners that all states had to include autism services under their state plan - either directly or as part of EPSDT. In NH, the biggest place it impacted was Applied Behavioral Analysis, or options that had been deemed "educational" such as Floor Time. ABA could not be covered within the budgets of FCESS. NH is now trying to look at language that would allow state plan services along with FCESS entitled services (evaluation, IFSP, transition, service coordination). Liz said they are also looking to equalize the situation between private insurance families and Medicaid families. All

of this would require looking at compliance with federal rules as well as revising state rules.

**Action Items:** Cultural competence activity, update on the V&H report, discussion of Medicaid / state plan, intro a next activity (or activities), vote on ByLaws, Part B.

**Meeting Adjourned:** It was moved, seconded, and approved to adjourn at approximately 12:45 pm.

**Next Meeting:** August 4, 2017 9:30 am

**Respectfully Submitted,**

**Diane Bolduc, M.Ed., LCMHC**

**Secretary, ICC**